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| --- | --- | --- | --- | --- | --- | --- | --- |
| Student Name |  | | Student Number | | |  | |
| Unit Code/s & Name/s | BSBCRT512 Originate and develop concepts | | | | | | |
| Cluster Name  *If applicable* | N/A | | | | | | |
| Assessment Type | In the workplace  Simulated environment | | | | | | |
| Assessment Name | Solution Presentation | | Assessment Task No. | | | | 2 of 3 |
| Date of Observation | / / | | | | | | |
| Student Declaration | I have been provided with instructions about the assessment task to be undertaken. | | | | | | |
| Student Signature |  | |  | Check box if this assessment is conducted online. | | | |
| **Assessor Feedback:** | | | | | | | |
| **Attempt 1** | Satisfactory | Unsatisfactory | | | Date | | / / |
| Assessor Name |  | | Assessor Signature | | | |  |
| **Student provided with feedback and reassessment arrangements**  *(check box when completed)* | | | Date scheduled for reassessment | | | | / / |
| **Attempt 2** | Satisfactory | Unsatisfactory | | | Date | | / / |
| Assessor Name |  | | Assessor Signature | | | |  |
| Note to assessor: Please record any reasonable adjustment that has occurred to this assessment. | | | | | | | |
|  | | | | | | | |
| **PRIVACY DISCLAIMER:** TAFE Queensland is collecting your personal information for assessment purposes. The information will only be accessed by authorised employees of TAFE Queensland. Some of this information may be given to the Australian Skills Quality Authority (ASQA) or its successor and/or TAFE Queensland for audit and/or reporting purposes. Your information will not be given to any other person or agency unless you have given us written permission or we are required by law. | | | | | | | |

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| Instructions to Student | **General Instructions:**  You will present your final concept for the solution in AT1 - Written Assignment. The teacher will observe how you present your final concept and assess you against the marking criteria in the observation checklist  **Observation Questions:**  Your assessor will also ask a number of questions to evaluate your understanding of the information you are presenting. Your responses to these questions will be recorded.  **Time Allowed:**  Your presentation will be a minimum of 5mins and max of 15mins. It will be conducted during the scheduled classes.  **Materials and Equipment to be Supplied by the Assessor:**  Computer and accessories  Projector to present  **Work, Health and Safety:**  When working with or on computers, ensure that you are following all WHS guidelines and standards. If using physical machines, ensure that you wear closed-in shoes when moving them around and working with them.  Take extra care when you work with cables to avoid breaking the connectors and to avoid tripping hazards.  **Details of Location:**  Observation task must be completed in the classroom under supervision of your teacher. TAFE will provide a simulated work environment in the classroom.  **Time Restrictions:**  This is an observation task that must be completed within one class session. The time allowed to complete the task is within 3 hours.  **Level of Assistance Permitted:**  Teachers and tutors will be available in class. Teachers and tutors cannot directly help with tasks performed.   If you are unable to attend on the day of your assessment you must notify your teacher before the assessment and supply a doctor’s certificate and an extension approval from the team manager. Reasonable adjustments will be made for students as and when appropriate, after consultation with the Access Ability and Counselling team.  Extra time may be given for Language literacy and numeracy (LLN) or extenuating circumstances – you must see your teacher prior to assessment regarding this.  **Number of Attempts:**  You will receive up to two (2) attempts at this assessment task. Should your 1st attempt be unsatisfactory (U), your teacher will provide feedback and will arrange a date for your 2nd attempt. If your 2nd attempt is unsatisfactory (U), or you fail to attend on the date scheduled for the 2nd attempt, you will receive an overall unsatisfactory result for this assessment task. Only one re-assessment attempt may be granted for each assessment task. **For more information, refer to the Student Rules.**  **Assessment Criteria:**  To achieve a satisfactory result, your assessor will be looking for your ability to demonstrate the key skills/tasks/knowledge detailed in the Observation Checklist to an acceptable industry standard. |
| Instructions to Assessor | **Specifications of Assessment:**  This is an individual assessment.  Students must present their final solution and demonstrate their knowledge of the industry and solution to the assessor. They must answer the questions asked with sustainable answers to show their understanding.    **Equipment or Material Requirements:**  Computer and accessories  Projector to present  **Details of Location:**  This assessment must be conducted in the classroom under supervision. TAFE will provide a simulated work environment in the classroom  **Time Restrictions:**  This observation assessment is to completed in class time. The student is expected to attend in class for 3 hours per week (this includes theory sessions) and should be able to commit up to 3 hours per week in their own time.    **Level of Assistance Permitted:**  Teachers and tutors should be available in class. Staff cannot directly help students to complete the presentation but guide them by asking supplementary questions. Students with disabilities will receive reasonable adjustments. Students that present with severe anxiety can also record their presentation prior to the presentation day, watch alongside the teacher and then answer the required questions.  WHS Requirements:  All workplace health and safety legislation and policies should apply to the practical activities.    **Interactions:**  Teamwork skills are essential in the IT industry therefore students should work in teams to consult and collaborate on the practical activities. However, each student is to complete the tasks below individually and will have to show their work (unless indicated).    **Contingencies:**  Reasonable adjustments can be made for students who require variations to assessment conditions.    **Work Health and Safety:**  A work health and safety check of the assessment environment is to be conducted prior to the assessment and any hazards addressed appropriately.    **Assessment Conditions:**  Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.  Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the creativity and innovation – critical thinking field of work and include access to specific challenges and situations to which creative thinking may be applied.  **Work Health and Safety:**  A work health and safety check of the assessment environment is to be conducted prior to the assessment and any hazards addressed appropriately. |
| Note to Student | An overview of all Assessment Tasks relevant to this unit is located in the Unit Study Guide. |

**Observation Checklist (Single Observation)**

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| ***Instructions:***  Where there is multiple sub-points for an observation criteria and a student does not satisfactorily demonstrate all of the sub-points listed, please provide feedback to the student by identifying which of the sub-points were not demonstrated satisfactorily. | **Attempt 1** | **Attempt 2** |
| **Date**  **\_\_/\_\_/\_\_** | **Date**  **\_\_/\_\_/\_\_** |

| During the demonstration of skills, did the student satisfactorily: | Y | N | Y | N |
| --- | --- | --- | --- | --- |
| 1. Speak clearly |  |  |  |  |
| 1. Use correct terminology for the IT industry |  |  |  |  |
| 1. Present their final concept, including but not limited to: |  |  |  |  |
| 1. What the initial issue was AT1:1.1 |  |  |  |  |
| 1. What business restrictions influenced the ideas AT1:1.3 |  |  |  |  |
| 1. What factors affected the viability of the solution AT1:1.5 a-c |  |  |  |  |
| 1. How those factors were taken into consideration AT1:1.8 |  |  |  |  |
| 1. What the final solution would be AT1:1.9 |  |  |  |  |
| 1. How viable the final solution would be to implemented AT1:1.10 |  |  |  |  |
| **Based on the criteria demonstrated above, the student performance was:** | **S** | **U** | **S** | **U** |
|  |  |  |  |
| Feedback on Performance | | | | |

Observation Questions

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| --- | --- | --- | --- | --- | --- |
| Instruction to the Assessor. Record the student’s response in the space provided. Identify where a question is not required to be asked. Refer to the prepared Benchmark Answers. | | **Attempt 1** | | **Attempt 2** | |
| Did the student provide a satisfactory answer to the following questions: | | **Y** | **N** | **Y** | **N** |
| 1. What factors could affect the commercial potential for your solution [REQUIRED] AT1:1.5a | |  |  |  |  |
| Student Response: |  |
| 1. What factors could affect the suitability of the target audience for your solution [REQUIRED] AT1:1.5b | |  |  |  |  |
| Student Response: |  |
| 1. What factors could affect the feasibility of implementing for your solution [REQUIRED] AT1:1.5c | |  |  |  |  |
| Student Response: |  |